

iWebfolio Instructions: REMOVE and REORDER CATEGORIES and SUBCATEGORIES

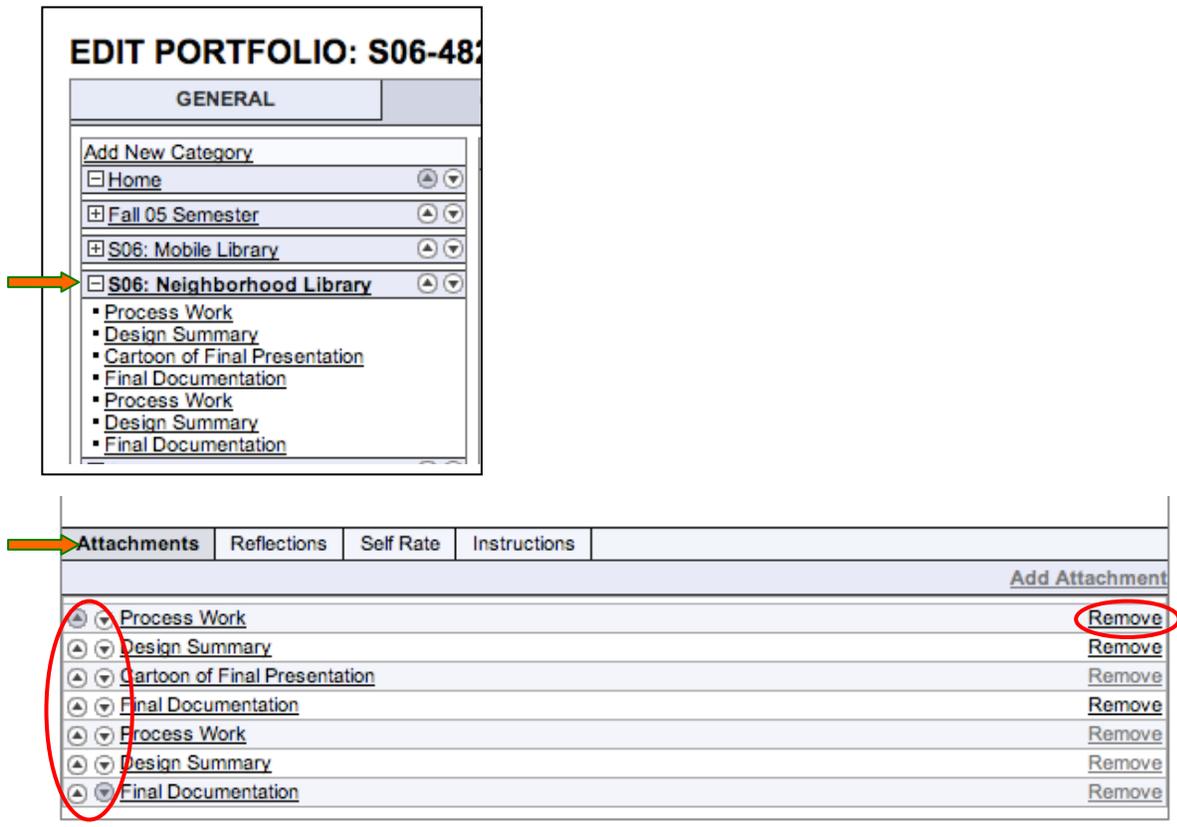
To remove and/or reorder a top level CATEGORY:

1. From within the portfolio "Edit" view, select the "Contents" tab
2. Click the category title/link (e.g. "Fall 05 Semester")
3. Click "Remove" to the right of the content displaying for that category
4. Click the "up-arrow" or down-arrow" to reorder the categories



To remove and/or reorder a SUBCATEGORY:

1. From within the portfolio "Edit" view, select the "Contents" tab
2. Click the category title/link (e.g. "S06 Neighborhood Library")
3. Scroll to the bottom of the page and click on the "Attachments" tab
4. Click "Remove" beside those items you want to delete.
5. Click the "up-arrow" or "down-arrow" next to the subcategory title that you want to move/reorder in the list.



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The S06-48205 Architecture, Design & Materials Studio portfolio navigation should appear in this order:

- Home
- F05: Pittsburgh Program
 - Pittsburgh Program
- F05: Frick Annex
 - Frick Annex
- S06: Mobile Library
 - Process Work
 - Final Documentation
- S06: Neighborhood Library
 - Process Work
 - Design Summary
 - Cartoon of Final Presentation
 - Final Documentation
- S06: Research Project
 - Research Documentation

